DEPARTMENT OF NURSING
FACULTY OF HEALTH SCIENCES
RE-REGISTRATION PACKAGE
FOR BN STRUCTURE STUDENTS (REGISTERED ON OR BEFORE YEAR 2014)

BACHELOR OF SCIENCE HONOURS IN NURSING DEGREE PROGRAMME

INSTRUCTIONS:

1. ALL STUDENTS OF THE BSC HONOURS NURSING DEGREE PROGRAMME IN THE FACULTY OF HEALTH SCIENCES ARE REQUIRED TO REGISTER FOR THE COURSES IN THE ACADEMIC YEAR OF 2022/23.

2. DATES FOR REGISTRATION, LATE REGISTRATION, ADD/DROP AND DROP ARE GIVEN IN ANNEXURE 1. INSTRUCTIONS FOR ADD/DROP COURSES ARE GIVEN IN ANNEXURE 2.

3. TO SELECT COURSES OF THE BACHELOR OF SCIENCE HONOURS IN NURSING FOR THE ACADEMIC YEAR 2022/23, USE THE RE-REGISTRATION FORM GIVEN IN ANNEXURE 3.

   - Courses you wish to register for this academic year should be indicated with an 'X' in the first blank column of the Re-registration Form. You can decide the number of credits you want to register for this academic year up to a maximum of 30 credits, based on your capacity and time available for studies.

4. IF YOU HAVE **NOT** COMPLETED ENGLISH FOR GENERAL ACADEMIC PURPOSES (EGAP), YOU ARE ADVISED TO REGISTER AND COMPLETE THE PARTICULAR COURSES WITHIN THIS ACADEMIC YEAR (2023/24)**.**

   - It is compulsory to register and pass LTE3412- English for General Academic Purposes (EGAP) and FDE3023- Empowering for Independent Learning (EfIL).

5. AFTER YOUR COURSE CHOICES ARE ENTERED TO THE COMPUTER SYSTEM BY STAFF AT THE REGISTRATION BLOCK, **CHECK WHETHER THE COMPUTER-GENERATED PRINTOUT ACCURATELY LISTS ALL COURSES YOU INCLUDED IN THE RE- REGISTRATION FORM.**

The following documents are attached as annexures.

   Annexure 1   **: Schedule for Re-Registration, Late Registration, Add/Drop and Drop**
   Annexure 2   **: Instructions for Add/Drop and Drpopping of courses**
   Annexure 3   **: Re-Registration form- BSc Hons in Nursing Degree Programme Regular Courses**
                      - BN/N1 Structure
   Annexure 4   **: Progress checking document BN structure**

ANNEXURE- 1

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DEPARTMENT OF NURSING
FACULTY OF HEALTH SCIENCES
BACHELOR OF SCIENCE HONOURS IN NURSING DEGREE PROGRAMME

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DATES FOR RE-REGISTRATION, LATE REGISTRATION, ADD/DROP AND DROP

Re-Registration	Late Registration	Add/Drop	Drop
17th, 18th, 19th, 20th and 21st October 2023 **All Regional Centres**	31st October 2023 **All Regional Centres**	24th November 2023 **All Regional Centres**	20th December 2023 **CRC only**

Important Notice

1. It is **COMPULSORY** that you **APPLY TO SIT FOR FINAL EXAMINATIONS** of each semester through MyOUSL using the '*Exam Registration*' link before the deadline.

- **1st semester examinations 2023/24 - Apply between 08th January 2024 to 18th February 2024**

- **2nd semester examinations 2023/24 - Apply between 08th July 2024 to 12th August 2024**

If you have not registered to sit final exams online, you may <u>NOT</u> be permitted to sit the final examinations.

2. **If you wish to <u>CHANGE YOUR CENTER</u> when sitting for Final Examinations or Continuous Assessment Tests, inform the Head/Department of Nursing via email (hdnurse@ou.ac.lk) at the beginning of <u>each semester</u> of the Academic year.**

   Those who just turn up at a Regional centre without informing, may NOT **be permitted to sit the CAT or Final examination.**

How to Access MyOUSL?

You can log into MyOUSL site in two ways:

i) Directly login by typing: http://myousl.ou.ac.lk/   OR

ii) Log-in through the OUSL home page by typing: http://www.ou.ac.lk/

   In the OUSL home page, click on '*MyOUSL*'.

In the MyOUSL log-in screen, type in the Username and Password.
   Username: Student ID Number
   Password: National Identity Card Number

Student ID Number is given on the Personal information page of the Record Book
   Note:- This is different from the Registration Number.

Special Notices for Students

Please follow the given instructions

Regarding Re-registration Counselling

- It is **compulsory** to attend for re-registration counseling for the students registered under **BN programme structure** (Students registered on or before year 2014, Registration Numbers X14XXXXXX, X13XXXXXX, etc.). If the Re-registration form is not signed by the relevant counselor, you are not permitted to register for courses**.**

- When you are attending for re-registration counselling session, it is **compulsory** to present a hard copy of your recently downloaded (from MyOUSL) **RESULT HISTORY/ SHEET and your progress checking document (Annexure 4)**

Regarding eligibility/ Overall Continuous Assessment Mark (OCAM)

- The eligibility (**OCAM**) for the courses of BSc <u>Honours</u> Nursing Degree Programme is valid only for **two academic years** including the registered year and one subsequent year. (**NGU and BSU coded courses**)

Regarding Centre Change

- If you need to change your regional centre, you can make a request in writing to the Assistant Director of a centre to make the necessary changes in the computer system.

Regarding Student Registration & Re-Registration

- You are allowed to register/reregister only during the specified registration given to you. The system will be automatically closed after the last date of the registration. After the deadline given no student requests will be entertained.
- You can add and/or drop courses only during the Add/Drop date.
- During the Drop date, you can only drop courses.

Regarding Renewal of Studentship
- Renewal of studentship will be allowed up to six months from the commencement date of registration of a particular program.

Regarding Sitting examinations
- You are eligible to sit for the examination if,
  a. has an active registration for the particular Academic Year
  b. has settled all due payments
  c. has eligibility for the particular course

Sitting examinations as Center Changed student
- If you wish to sit an examination as a "Center Changed' student in a different center other than the Academic center / examination center, that should be notified to the Head/ Department of Nursing (hdnure@ou.ac.lk) at least two weeks' before the examination date.

ANNEXURE -2

THE OPEN UNIVERSITY OF SRI LANKA
FACULTY OF HEALTH SCIENCES
BACHELOR OF SCIENCE HONOURS IN NURSING PROGRAMME – 2023/24

ADD/DROP OF COURSES
Add/Drop date: 24th November 2023 at **all Regional Centres**

INSTRUCTIONS

(A)   You are permitted to change courses by adding or dropping courses you previously registered for without any financial or academic penalty on add/drop date.

(B)   Check if the staff member has made the appropriate entry in the Student Registration Book.

(C)   Courses at a higher Level cannot be offered unless the minimum credit requirement specified is offered at the lower Level (for example, you cannot register for Level 6 courses, without having registration/exemption/EL for 30 credits at Level 5).

(D)   Courses at a lower Level cannot be dropped unless all courses offered at the higher Level are also dropped (for example, you cannot drop any Level 5 courses, unless you drop any courses registered at Level 6).

(E)   You are not allowed to add courses unless you have paid the full voucher sent to you without any changes. If you have got your voucher reduced, you cannot add courses based on additional fees paid.

(F)   Request for Add/Drop of courses will be entertained only **ONCE** per student per academic year.

(G)   **Add/Drop form is available for download in the Department website**. Students must fill sections 1 to 4 in the form and hand over the completed form to the Academic Counsellor.

DROPPING OF COURSES WITHOUT ACADEMIC PENALTY

Drop date: 20th December 2023 at **Colombo Regional Centre Only**

INSTRUCTIONS

(A) There will be no academic penalty for courses dropped up to 20th December 2023. However, the 1st instalment paid (60%), in respect of the courses you drop must be forfeited.

(B)   Courses CANNOT be dropped at a lower Level unless those offered at a higher Level are also dropped.

(C)   A request for dropping of courses will be entertained only ONCE per student.

(D)   **Drop form is available for download in the Department website.** Students must fill the form and hand over the completed form to the Head of Department.

(E)   Once the form is signed by the Head, it is your responsibility to take it to Registration Desk and have the dropped of courses officially recorded in your Student Record Book and the Computer system.

ANNEXURE- 3

Re-Registration Form B
Bachelor of Science Honours in Nursing Degree Programme - Regular Courses BN/N1 Structure

Name: _____
Registration No:_____

COURSE CODE	COURSE TITLE	CREDIT RATING	PRE-REQUISITES	SEMESTER	MARK "X"	OFFICIAL USE ONLY
Regular Courses						
Level 5						
Compulsory Courses						
NGU5300	Theoretical Orientation in Nursing	3	-	1st		
NGU5401	Teaching & Learning for Health Professionals	4	-	2nd		
NGU5910	Primary Health Care I	9	-	1st & 2nd		
Optional Courses (Offer 14 course credits)						
NGU5302	Professional Development in Nursing	3	-	2nd		
NGU5404	Maternal, Neonatal Nursing and Gynaecological Nursing	4	-	2nd		
NGU5405	Paediatric Nursing	4	-	1st		
NGU5406	Psychiatry & Mental Health Nursing	4	-	1st		
NGU5207	Critical Care Nursing	2	-	2nd		
NGU5208	Health Care Informatics	2	-	2nd		
BSU5335	Health Statistics	3	-	1st		
Level 6						
Compulsory Courses						
NGU6400	Trends & Issues in Nursing	4	-	2nd		
NGU6601	Management & Leadership in Nursing	6	-	1st & 2nd		
NGU6803	Research Project	8	NGU6311 (C grade/ EL) & EL for 30 credits in Level 5	1st & 2nd		
NGU6910	Primary Health Care II	9	NGU5910 (EL)	1st & 2nd		
NGU6311	Research in Nursing	3	NGU5300 (EL)	1st		
Continuing Education Courses						
Compulsory Courses						
LTE3412	English for General Academic Purpose (EGAP)	4	-	1st		
FDE3023	Empowering for Independent Learning (EfIL)	0	-	1st		
Optional Courses						
CSE3213	ICT skills	2	-	1st		

EL: Eligibility

Student's Signature   : ………………….   Date: ……………….

Counsellor's Signature: ………………….   Date: ……………….

Checked by: …………………………...   Date: ………………..

ANNEXURE 04 – PROGRESS CHECKING - BN STRUCTURE (X14XXXXXX, X13XXXXXX, X12XXXXXX, ……)

	Old Course Code	Bridging Course Code	Old Course Title	New Course Code	New Course Title	Sem-ester	Credits	Current Status (Completed/ Resit/ Repeat/ Pending)	Courses you need to register
COMPULSORY 16 CREDITS	NSU3104	NGU5350	Concepts in Nursing Practice	NGU5300	Theoretical Orientation in Nursing	1	3		
	NSU3105	NGU5451	Teaching & Learning	NGU5401	Teaching & Learning in Nursing	2	4		
	NSU3407	NGU5956	Primary Health Care I	NGU5910	Primary Health Care I	1 & 2	9		
Level 05 Total Compulsory Credits completed/eligible out of 16									

	Course Code	Bridging Course Code	Old Course Title	Current Status
OPTIONAL **12/14** CREDITS	NSU3101	NGU5252	Anatomy & Physiology	
	NSU3102	NGU5253	Sociology & Anthropology	
	NSU3103	NGU5454	Psychology	
	NSU3106	NGU5255	Nutrition	
	NSU3108	NGU5257	Communication Skills in Nursing	

New courses we currently offer as optional courses for BN structure					
	New Course Title	Sem-ester	Credits	Current Status	Courses you need to register
BSU5335	Health Statistics	1	3		
NGU5405	Paediatric Nursing	1	4		
NGU5406	Psychiatry & Mental Health Nursing	1	4		
NGU5404	Maternal, Neonatal & Gynaecological Nursing	2	4		
NGU5302	Professional Development in Nursing	2	3		
NGU5207	Critical Care Nursing	2	2		
NGU5208	Healthcare Informatics	2	2		

	Course Code	Bridging Course Code	Old Course Title	Current Status
OPTIONAL **02/14** CREDITS	SSU1198	DSU3298,	Introduction to Sri Lankan Society	
	SSU1199	SSU1198,	Sri Lankan Studies	
	NSU1199	SSU1199, NSU1199	Sri Lankan Studies	
	MCU1108	MSU3208,	Managing your Work and People	
	MSU1180	MCU1108,	Management theory & Practice	
	NSU1108	MSU1180, NSU1108	Managing your Work & People	
	LWU1160	LUU3261,	Introduction to the Laws of Sri Lanka	
	LWU1161	LWU1160,	Understanding Law	
	NSU1160	LWU1161, NSU1160	Introduction to the Laws of Sri Lanka	
	CSU1149	CSE3213,	ICT Skills	
	PCU1159	CSU1149,	Computer Skills	
	PCU1160	PCU1159,	ICT Skills	
	NSU1159	PCU1160, NSU1159	Computer Skills	
	PCU1102	FNU3201,	Ethics in Science & Technology	
	NSU1102	PCU1102, NSU1102	Ethics in Science & Technology	
	PCU1142	ADU5318	Biostatistics	

	Old Course Code	Bridging Course Code	Old Course Title	New Course Code	New Course Title	Semester	Credits	Current Status	Courses you need to register	
30 CREDITS	NSU4105	NGU6450	Trends & Issues in Nursing	NGU6400	Trends & Issues in Nursing	2	4			
	NSU4403	NGU6651	Management in Nursing Practice	NGU6601	Management & Leadership in Nursing	1 & 2	6			
	NSU4206	NGU6852	Senior Focus Elective	NGU6803	Research Project	1 & 2	8			
	NSU4402	NGU6953	Primary Health Care II	NGU6910	Primary Health Care II	1 & 2	9			
	NSU4101	NGU6354	Research in Nursing	NGU6311	Research in Nursing	1	3			

Pre-requisites

- *NGU6803 Research project - NGU6311 Eligibility (EL) & EL for 30 credits in Level 5.*

- *NGU6910 Primary Health Care II - NGU5910 (EL) or EL for (NGU5956/ NSU3407)*

- *NGU6311 Research in Nursing - NGU5300 (EL) or EL for (NGU5350/ NSU3104)*

EGAP – Complete one of the following

- *LTE3401 – English for General Academic Purposes (EGAP)*

- *LEE3410 - English for General Academic Purposes (EGAP)*

- *LSE3210 -English for General Academic Purposes (EGAP)*

- *LSE3203 - English for General Academic Purposes (EGAP)*

- *LSE1305 & LSE2305 English For Nursing - I & English For Nursing - II*